

BY-Law 3 – Section (a)
Requirements for Re-Licensure

**CONTINUING EDUCATION
CREDIT REQUIREMENTS**

Registered members are required to obtain a minimum of 90 credit hours of continuing education during three year cycles. Cycles commence April 1st of the calendar year following the year of registration. Credits obtained prior to the beginning of a cycle do not count toward the necessary credits for that cycle. Credit points in excess of those required in a three year cycle cannot be carried forward to a subsequent cycle. For licensed specialists, at least 70% of the required credit hours must be obtained through programs pertaining to the specialty.

Any Licensed person commencing the practice of Dentistry within the cycle will have their minimum point requirements pro-rated to March 31st of the calendar year following registration. With one year remaining in the cycle, 30 credit hours shall be required with two years remaining, 60 credit hours shall be required.

PROCEDURE TO RE-LICENSE

All licensing forms and fees are to be received by the Dental Council by March 31st. It is the Dentist's responsibility to ensure credit points

VERIFICATION

THE Dental Council reserves the right to request the applicant provide verification and proof of attendance. Falsification of any information will be considered professional misconduct. The Dental Council of PEI reserves the right to approve or disapprove credits that it considers to be of questionable content relative to the practice of dentistry are reported to the Dental Council on an annual licensing form. An annual record of each person's accumulated credits in their three year cycle will be supplied by the Dental Council once in every calendar year.

CATEGORIES AND CREDIT HOURS

1. Courses

It is understood that courses or their educational equivalents shall be directly related to the practice of dentistry. The following sponsors of an education course, or equivalent shall have their presentations automatically approved for credit.

- a) All accredited dental schools
- b) Provincial, state, regional and national and international Dental Associations.
- c) Study Clubs that have received approval from the Dental Council of PEI
- d) National dental specialty organizations recognized by the Canadian Dental Association or American Dental Association.
- e) Other than a dentally related organization if the course is specifically dentally orientated and presented to a dental audience.

2. Meetings & Conventions

- a) Attendance at Quarterly, Special and Annual meetings of the Dental Association of PEI.

1 Credit Hour per meeting to a maximum of five credits per year

- b) Multiday convention type meetings such as provincial (outside PEI), state, regional national, or international conventions

5 Credit Hours per convention

or

- c) Conventions with a significant scientific educational content may be accepted for Hour-for-Hour credit provided that proof of attendance at each lecture session is obtained using the Dental Council approved group form together with the convention information brochure.

3. **Study Clubs**

a) Study Club must maintain attendance records for members and supply these on the approved group reporting form or individual reporting form.

Hour for Hour Credit

A Maximum of 7 credit hours per license year can originate from study clubs, equal to 1 hour per meeting attended

4. **Advanced Study**

Post graduate study, internships and residencies for dentists in acceptable full-time programs will fulfill their continuing education requirements for the period of the program.

5. **National Examining Board**

Licensed members who serve on national examining bodies. Active participation is a requirement to be eligible for a maximum of 7 credit hours per year.

6. **Dental Health Inservice**

Licensed dental public health applicants who participate on department sponsored courses are eligible to a maximum of 5 credit hours per year.

7. Print & Electronic Self Study Courses

Periodicals, journals, newsletters, audio/video tapes, CD-Rom or DVD's and Internet based self – study programs without independently graded assessments are recognized and assigned **1 credit hour** for each print/electronic product for a maximum of **4 credit hours** per year, for a possible total of 12 points per three year cycle, print, audio/video tapes, CD-Roms or DVD's and internet based self-study programs with independently graded assessments are recognized and are assigned 1 credit hour for each print/electronic product for a maximum of 10 credit hours per year for a possible total of 30 points per three year cycle.

Self-study programs must be a minimum of one hour duration.
Self-study programs can only constitute 50% of required points.

8. Association & Council Committees

Licensed members who serve on Dental Association and Dental Council significant committees and councils are assigned 3 credit hours per year to a maximum of **9 credit hours** per three year cycle.

9. Volunteerism

Licensed members who perform volunteer dental services outside their individual practices shall be assigned **7 credit hours** for every two days of volunteerism to a maximum of **21 credit hours** per year subject to approval of the registrar.

BY-LAW 3 – Section (b)
(Failure to obtain credit requirements)

- (i) Where a person does not acquire 90 credit hours in a period prescribed in section (a) of BY_LAW 3, he or she may apply to the Dental Council in writing before the prescribed period expires for an extension of 6 months in which to acquire the necessary credit hours.
- (ii) Where the time by which a person must acquire credit hours expires when the person is absent from Prince Edward Island or is not practicing dentistry, he or she may, when he or she requires an annual license, apply to the Dental Council for an extension of time.
- (iii) Where a person fails to acquire credit hours as required by **BY-Law 3**, he or she is not entitled to receive an annual license.